

February 2, 2021  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, February 2<sup>nd</sup> at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeJong presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Kreutner and Homan. Also present was Auditor Mary Korth and HR Representative Natalie Remund. The meeting began with prayer and the Pledge of Allegiance.

**Approval of Agenda**

1) Rhody moved, seconded by Jaeger to approve the agenda as presented with an addition to the appointment of the State’s Attorney to discuss wind towers suggested by Commissioner Kreutner. All voted yes and the motion carried.

**Approval of Minutes:**

2) Homan moved, seconded by Kreutner to approve the minutes of the regular meetings January 5<sup>th</sup> and 19<sup>th</sup>. All voted yes and the motion carried.

**APPOINTMENTS**

**9:00 Highway Superintendent Jamie Broksieck**

Broksieck met with the Commissioners to discuss highway related issues.

3) Rhody moved, seconded by DeJong to approve Resolution #21-04 A Resolution Establishing Capital Outlay Accumulations within the Road & Bridge Fund. All voted yes and motion carried.

**RESOLUTION 21-04**

**A RESOLUTION ESTABLISHING CAPITAL OUTLAY ACCUMULATIONS  
WITHIN THE 201 ROAD BRIDGE FUND  
COUNTY OF DEUEL**

WHEREAS, Chapter 7-21-51 of SDCL provides authorization for governing bodies of counties to accumulate funds for a period longer than one year for capital outlay purposes, and

WHEREAS, the Deuel County Commission deems it advisable to provide for such capital outlay accumulations for items within the 201 Road & Bridge Fund

NOW THEREFORE, BE IT RESOLVED BY THE DEUEL COUNTY COMMISSION OF DEUEL COUNTY, SOUTH DAKOTA, that the Commissioners of Deuel County hereby deem it necessary to establish capital outlay accumulations as follows:

Activity	Ann. Accum	Total Accum.	Accumulation
Salt Sand Shed	No. of Yrs.	Not to Exceed	\$100,000 per yr.
Or Heavy Equip	Five Years	\$500,000	begin 2022

Said accumulation shall be reviewed annually with respect to the amount of the annual accumulation based upon year of acquisition and proposed purchases. The total accumulation shall be expended within 60 months from the date of this resolution. If the specific purpose for which the funds are accumulated is deemed no longer necessary, these funds shall revert to the general fund or respective funds.

Dated this 2<sup>nd</sup> day of February 2021.

The above and forgoing resolution was moved for adoption by Commissioner Rhody And seconded by Commissioner DeJong and upon a roll call vote, all voted yes, whereupon the Chairman declared the same to be duly passed and adopted.

ATTEST:

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Mary Korth, Auditor

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Gary DeJong, Chairman

Discussion was held on road weight limits. 4) Jaeger moved, seconded by Kreutner to make all weight limits on all County roads at 7 Ton with a 40 Ton gross weight. The exception is for County Road 311 (483<sup>rd</sup> Ave) from SD Hwy 28 south one mile to 195<sup>th</sup>. All voted yes and the motion carried.

Broksieck presented information from SD DENR on Bridge Stage Monitoring Equipment and Installation. 5) Kreutner moved, seconded by Homan to approve and sign the Application for Occupancy Right-Of-Way of County Roads for Road #513 (488<sup>th</sup> Ave) for bridge monitoring equipment (on structure 213-121 Twin box) installed by SD DENR and the National Weather Service. All voted yes and the motion carried.

Discussion was held on March bid letting and finding bidders for gravel crushing. 6) Homan moved, seconded by Jaeger to set the bid letting date for Deuel County for Tuesday March 16<sup>th</sup> at 9:00 a.m. Call for bids will be advertised prior to that date. All voted yes and the motion carried.

The bridge projects that were previous approved have started the preliminary engineering phase by Banner Associates. Banner made an amendment that the work will be sub-consulted through Aason Engineering of Watertown.

7) Rhody moved, seconded by Kreutner to remove Jamie Hintz from the County credit card and replace with Jamie Brokieck; Furthermore, Commissioners DeJong and Jaeger will be on the charge accounts for Mac's Hardware, Menards and Runnings as well as Sheriff Cory Borg placed on the Runnings charge account. All voted yes and the motion carried.

The copier/printer at the Highway Shop is old (originally from Register of Deeds Office) and is in need of costly repairs. Broksieck obtained quotes from vendors for a new printer and

presented them to the Board: A&B Business Products - \$2275.00; Office Peeps (two types) - \$2405.00 or \$3107.00 8) Jaeger moved, seconded by Rhody to purchase a printer for the Highway Department from A&B Business Products in the amount of \$2275.00. All voted yes and the motion carried.

#### **9:30 Sheriff Cory Borg**

Borg met with the Commissioners to discuss several items. 9) Jaeger moved, seconded by DeJong to hire Michael Burns as full time Deputy Sergeant in the Sheriff's Office at the rate of \$23.99/hr. (Sergeant Grade 1 Step 4). His start date will be February 16, 2021. All voted yes and the motion carried. Borg submitted his Classifications of Deputies, Sergeant and Admin Assistant to the Commissioners for review. These classifications have been expanded from the previous Sheriff's Office Policy. These classifications will be used for hiring and promotions going forward in the Sheriff's Office. 10) Rhody moved, seconded by Homan to add the Classification Schedule to the Sheriff's Policy Manual as presented. All voted yes and motion carried.

#### **10:00 Emergency Manager Sheila Monnier**

Monnier met with the Commissioners to discuss Covid-19 vaccination updates. Monnier has been attending pod meetings and will continue to do so weekly to determine if pod activation would ever be necessary. Currently in the County vaccines are given to those over the age of 80 as well as some high risk patients. As the numbers increase with the ages going down, they continue to search out people who fall into those categories. Progress with the vaccines in Deuel County is going very well. Deuel County's Covid-19 policy for employees was last updated October 2020. Since then, not much new information for masking after exposure and monitoring symptoms has changed. Diligence in social distancing, masking, and good hygiene practices should be maintained.

Monnier also presented reports of her duties through LEMPG. She gave the commissioners reports which was an overview of her position from the last year. She also gave updates on grant projects she has been working on with the fire departments. She asked the Board if they wanted to move forward with the EOC which is partially funded with grants. This would include improvements to the Courthouse basement floor as well as adding walls. The computers and technology were covered by a grant. Much discussion was held on the advantages of an EOC as well as its necessity.

#### **10:15 Register of Deeds Casey Severson**

Severson met with the Commissioners as she was disappointed to see her Deputy Renae Engelkes was not put on the Step and Grade scale where Severson had requested her to be. She also thought her years of service were incorrect. It was explained to Severson that the years of service for part-time people will need to be revisited with a new salary scale to be developed this summer to implement in 2022 for part time people only as they do not receive a full longevity amount which is rolled into this 2021 scale. For salary purposes for all part time people in 2021 – their years of service (steps) were adjusted for their part time status. As far as the grade, Severson requested to have Engelkes put at Grade 2 because of her abilities and work performance. The Board said they would take it into consideration.

### **10:30 Deputy Auditor Shirley Quail with HR Natalie Remund**

#### **Executive Session Pursuant to SDCL 1-25-2(1) Personnel Matter**

At the request of Quail, with Human Resources Rep Natalie Remund also present, 11) Kreutner seconded by Jaeger to move into Executive Session pursuant to SDCL 1-25-2(1) for the purpose of a personnel matter. All voted yes and motion carried. Chairman DeJong declared the Commissioners out of Executive Session at 12:37 p.m.

12) Jaeger moved, seconded by Rhody to move Director of Equalization Rhody from Step 10 to Step 14 on the DOE pay grade scale (annually \$54,329.60) because of her prior experience she brought from working in Hamlin County. Roll call vote: Kreutner nay, Homan nay, Jaeger aye, Rhody aye, DeJong nay. Motion failed.

13) Kreutner moved, seconded by Rhody to move Director of Equalization Rhody to Step 12 on the DOE pay grade scale (annually \$52624) because of her experience. Roll call vote Rhody aye, Jaeger nay, Homan nay, Kreutner aye, DeJong aye. Majority vote and the motion carried. Monthly salary for Director Rhody will be \$4385.33 and she will receive back pay of the difference from the January pay period which will be reflected on the February pay period.

### **11:30 State's Attorney Jared Gass (12:45)**

Jim Dailey was available for questions about the Crisis Fund as he is on the Board of Directors. Dailey produced Articles of Incorporation for the Board and Gass to review. The Board members opted to spend time reviewing the Articles and will table the adoption of any resolution until February 16<sup>th</sup> meeting.

Gass has not heard any reply on the Easement Agreement intended between the County and David and Julie Cook. The agreement will not be signed until all parties agree.

Commissioner Kreutner spoke about wind towers in his area and what is done about crop damage going into 2022. There have been recent meetings among land owners to sign agreements with wind tower companies. He was concerned about haul road agreements between the County and wind companies in regards to the particulars and deadlines. Gass said he would have to review such agreement if the County should happen to enter into a formal agreement. Preemptively nothing can be done until the County should be approached about an agreement. Discussion was held on the subject.

### **OLD BUSINESS**

#### **Deuel County Complex Quotes on Signage**

Auditor Korth presented the quote from Stein Sign Display of Watertown, SD for signage at the County West Extension Building hereafter known as Deuel County Complex. The quote was secured by 4-H Director, Deb Lessman. Signage would include the 4-H logo and SDSU logo (both illuminated) at a cost of \$3894.00 plus \$50.00 acquisition. This decision was tabled until next meeting February 16<sup>th</sup> after receiving more information from Shooting Sports concerning adding their logo.

Lessman contacted Auditor Korth with interest from parties in using the building for reunions/etc. 14) Kreutner moved, seconded by Jaeger to draft a rental agreement for the public use of the Deuel County Complex on a daily charge of \$175.00 upon signing the agreement between Deuel County and the interested parties. This includes use of facilities with

kitchen, tables and chairs that are available in the complex. The renting party would be responsible for cleaning and securing their own event license if applicable. All voted yes and motion carried.

**NEW BUSINESS**

**Approve Cash Balance Sheet**

15) Rhody moved, seconded by DeJong to approve the cash balance sheet for the month of January. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>JAN 2021</b>
CASH TOTAL	\$ 3,058.60
CHECKS TOTAL	\$ 15,786.20
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 18,894.80
CHECKING ACCOUNT BALANCE	\$ 654,673.00
MM DNB NATIONAL BANK	\$ 4,063.18
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$4,743,141.81
CREDIT CARDS	\$ 3,196.11
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 24,473.52
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$5,698,442.42</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$3,629,160.12
SP REVENUE FUNDS	\$1,526,919.33
TRUST & AGENCY FUNDS	\$ 542,362.97
townships \$50,554.36	
cities \$36,728.52	

schools \$197,950.68 rural fire \$4,252.86

**TOTAL GENERAL LEDGER CASH**

**\$5,698,442.42**

**CPI 2022 1.2%**

Auditor Korth stated that she had received the Consumer Price Index for 2021 taxes payable 2022 from the Department of Revenue. The CPI to be used for taxes payable in 2022 is 1.2%. The index factor is the percent a taxing district may increase the taxes payable in the following year (SDCL 10-13-35). Total amount of increase is the CPI and growth. Accurate growth numbers will not be available until the Auditor receives the growth of utilities on the fourth Monday in August. All taxing districts within the county will be notified of the index factor.

**Other Business**

Chairman DeJong was approached by an interested party in the purchasing the land south of the Highway Shop. State's Attorney Gass would investigate the statutes and follow up with the Board on the process of selling the property.

Concerns were given on when to close the courthouse due to weather. Sheriff Borg stated he is in communication with weather advisory contacts prior to contacting the Chairman to suggest closing the Courthouse due to no travel advised because of weather conditions. This is to ensure the safety of the public as well as employees of the County during periods of bad weather. It was determined the policy in place will stand as is.

Commissioner Jaeger spoke to the Deuel School Superintendent briefly about the status of the building of interest to the school located at the 4-H Fairgrounds. More information to come.

Sheriff Borg is in the process of securing a new vehicle for his department and will be switching departmental vehicles involving the Emergency Management and Weed Departments. Emergency Manager Monnier was available for discussion.

**APPROVAL OF WARRANTS:**

16) Rhody moved, seconded by Jaeger to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. *Warrants To:* A&B Business Solutions 121.35 Rental, A-Ox Welding Supply Company In 46.75 Repair, Appeara 227.99 Rental, At&T Mobility 23.16 Utilities, Beck Motors, Inc 31676.00 Sheriff Vehicle, Bjerke Sanitation 485.00 Utilities, Boydston Builders Inc 16419.71 Repair, Credit Collections Bureau 9.35 Caa/Coasst, Chiropactic In Motion 720.00 Pro Service, Clear Lake Building Center 19.48 Supplies, City Of Clear Lake 195.89 Utilities, Clear Lake Courier 892.36 Publishing/Supplies, Crescent Electric 428.46 Supplies, Deuel County Farmers Union Oil 4699.21 Supplies/Utilities, Deuel County Motor Supply Inc 436.43 Repair/Supplies, Deuel County Treasurer 15.00 Reissue Check #105529, Deuel Area

Development Inc 3750.00 1 Qtr Support, Equipment Blades Inc 812.00 Repair, First Bank & Trust 2299.33 Supplies/Min Equip/Pro Service, First Dist. Assoc Local Gov't 11400.93 Support, First Dist Dev Co 758.72 Rev Loan Interest, Health Equity 415.00 Flex Fees, Itc 1859.32 Utilities, J & L Machine & Welding Inc 322.15 Repair, Johnson Controls 9294.24 Pro Service, Kibble Equipment Llc 202.37 Repair/Supplies, Blue Tarp Financial, Inc 231.12 Supplies, Macksteel Warehouse, Inc. 1279.71 Supplies/Repair, Maynards 50.18 Supplies, Menards 259.78 Supplies, Multi Business Solutions Inc 1500.00 Pro Service, Byron Nogelmeier 70.00 24/7 Due To State, Northwestern Energy 1169.12 Utilities, Office Peeps Inc 1623.93 Supplies/Sm Equip, Ottetail Power Co 102.34 Utilitiels, Proline, Inc 167.40 Supplies, Quadient, Inc 279.46 Supplies, Rc Technologies 150.00 Utilities, Sanford Health 201.00 Pro Service, Sanford Clinic 2861.10 Health Nurse, Sd Dept Of Transportation 1389.68 Fuel, Sioux Valley Co-Op 190.80 Repair, State 4-H Office-Bands 242.00 Supplies, Sturdevant's Auto Parts 96.91 Repair, Ultra Bright Lightz Llc 1470.86 Minor Equip, Ultra-Connecting Point 85.00 Pro Service, Wheelco Truck & Trailer Parts 103.57 Repair/Supplies, *Payroll*: Commissioners 9172.88, Election 153.03, Auditor Office 16413.13, Treasurer Office 9233.49, State's Atty Office 7803.74, Gen Building 5933.71, Dir of Equal Office 10770.85, Reg of Deeds Office 9449.97, VSO 1289.55, GIS 655.30, Sheriff's Dept 34988.29, County Assist 397.36, 4-H Service Center 155.55, Extension 3065.10, Weed 1582.88, Zoning 4646.83, Hwy Dept 70044.89, Emerg Mngmt 4622.61, DNB National Bank 13.01 Payroll Proc.

17) Rhody moved, seconded by Kreutner to adjourn. All voted yes and motion carried. Meeting adjourned.

Mary J Korth, County Auditor

Gary DeJong, Chairman

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