

August 3, 2021
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, August 3rd at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeJong presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Kreutner and Homan as well as Auditor Korth and HR Representative Natalie Remund. The meeting began with prayer and the Pledge of Allegiance.

Approval of Agenda

1) Jaeger moved, seconded by Homan to approve the agenda as presented. All voted yes and the motion carried.

Approval of Minutes:

2) Rhody moved, seconded by Kreutner to approve the minutes of the regular meetings July 6th and July 20th and special meetings July 1st and July 27th. All voted yes and the motion carried.

APPOINTMENTS

9:00 Highway Superintendent Jamie Broksieck

Broksieck met with the Commissioners to discuss highway related issues. He had no personnel items to bring to the Board.

Broksieck presented application for Right of Way Occupancy from H-D Electric. 3) Kreutner moved, seconded by Homan to approve and sign the ROW Occupancy application from H-D Electric. All voted yes and motion carried.

Broksieck reported on chip sealing and other jobs being performed by his department.

9:30 Sheriff Cory Borg

Executive Session per SDCL 1-25-2(1) for Personnel Matter

4) Jaeger moved, seconded by Homan to move into executive session per SDCL 1-25-2(1) for a personnel matter. All voted yes and motion carried.

5) Kreutner moved, seconded by Rhody to have Chairman DeJong declare the meeting out of executive session at 9:42 a.m. All voted yes and motion carried.

6) Homan moved, seconded by Jaeger to approve advertising for a temporary full-time deputy in the Sheriff's Department due to a current deputy being deployed. All voted yes and motion carried.

7) Homan moved, seconded by Rhody to approve the approval of Mindi Dailey to move to Step 7, Grade 3 for her added duties in Driver's Licensing renewals. This hourly rate is \$18.04 effective August 3rd, 2021. All voted yes and motion carried.

Borg updated the Commissioners on the Sheriff's Office. He introduced ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training that he would like all employees of the Courthouse to receive. This is an active shooter training class. Officer Wik will work with Auditor Korth on implementing the training courses.

Construction is needed in the Sheriff's Office to form a hallway for Driver's Licensing. This will improve the flow of people as well as entrance into the Sheriff's Office. The west entrance to the Courthouse (Sheriff's Office) would now only be available to Sheriff's employees. Total cost of the project currently is \$6002.73. More information and specs are needed before approval and Borg will report back at next meeting.

10:00 Zoning Officer Jodi Theisen

Theisen met with the Commissioners for discussion on a pending Zoning Ordinance for medical marijuana and cannabis dispensaries. Auditor Korth stated she was working with State's Attorney Gass on a Licensing Ordinance within the County as well. Discussion was held with State's Attorney Gass present on hours of operation, setbacks, fees, licensing and permitting procedures. Notice of public hearings will be published.

10:15 Emergency Manager Sheila Monnier

Monnier presented the results of the Commodity Flow Study performed earlier this summer. The last study was performed in 2013. She intends on presenting the information to fire departments, first responders and those interested in the results. She reported on other items of interest for her department.

10:30 Human Resources Representative Natalie Remund

Remund was available for discussion with the Commissioners. She presented a draft of the Deuel County Personnel Policies and Procedures manual for their review. Discussion was held on many areas of the new policy manual. The manual will be reviewed with department heads and the committee in the near future before implementation.

11:30 State’s Attorney Jared Gass

Gass updated the Commissioners on various items he has been working on related to his office.

HealthEquity, who manages the County’s flexible spending benefits health plan required a resolution for the Plan Document and Summary Plan Description. 8) Rhody moved, seconded by Jaeger to approve and sign Adopting Resolution, Resolution #21-21 for the HealthEquity flexible spending Plan Document. All voted yes and motion carried.

ADOPTING RESOLUTION
RESOLUTION #21-21

The undersigned authorized representative of Deuel County (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on August 3, 2021, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective May 1, 2021, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Deuel County Flexible Benefits Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions.

Date: _____

Signed: _____

[print name/title]

UNFINISHED BUSINESS

Highway Superintendent Jamie Broksieck was present for discussion on the Weed Department vehicle. The 2018 Ford F250 purchased in July had a 30 day return policy. Because of the condition and cost of the vehicle, the Commissioners decided not to keep the vehicle. 9) Jaeger moved, seconded by Rhody to return the 2018 Ford F250 to Federal Surplus Property in Huron, SD. All voted yes and motion carried.

NEW BUSINESS

Approve Cash Balance Sheet

10) Homan moved, seconded by Rhody to approve the cash balance sheet for the month of July. All voted yes and the motion carried.

DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER

END OF MONTH CASH BALANCE	JULY 2021
CASH TOTAL	\$ 3,227.49
CHECKS TOTAL	\$ 15,908.04
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ON HAND	\$ 19,185.53
CHECKING ACCOUNT BALANCE	\$ 295,544.18
MM DNB NATIONAL BANK	\$ 4,063.36
PREMIUM MM FB&TRUST TORONTO	\$ 5,845,868.38
PREMIUM MM FB&TRUST TORONTO ARP FUNDS	\$ 422,565.50
CREDIT CARDS	\$ 1,679.76
CD'S DNB NATIONAL BANK	\$ 250,000.00
REVOLVING LOAN	\$ 28,204.82
GRAND TOTAL CASH ASSETS	\$ 6,867,111.53
GL CASH BALANCE BY FUNDS:	
GENERAL	\$ 4,254,374.85
SP REVENUE FUNDS	\$ 2,275,054.06
TRUST & AGENCY FUNDS	\$ 337,682.62
TOWNSHIPS \$44,023.33	CITIES \$15,849.99
SCHOOLS \$22,146.53	RURAL FIRE \$28,551.78
TOTAL LEDGER CASH	\$ 6,867,111.53

First District Use of Deuel County Complex; Meeting Date Change; Travel Request; ARP Funds

11) Jaeger moved, seconded by Rhody to waive the \$175.00 facility fee of Deuel County Complex for First District Association to rent the facility for a meeting scheduled for August 26, 2021. All voted yes and motion carried.

12) Kreutner moved, seconded by DeJong to change the meeting date to Wednesday, September 8th at 9am for the first regular commission meeting in September, 2021 due to the Labor Day holiday and vacation schedules. All voted yes and motion carried. 13) Jaeger moved, seconded by Kreutner to hold a special meeting on the subject of economic development at 9am, Monday, August 16th, in the Deuel County Commission Room. All voted yes and motion carried.

14) Rhody moved, seconded by DeJong to approve and pay travel expense and registration fees for officials to attend state convention in Rapid City September 12th-15th and for officials to attend the Sioux Valley District meeting scheduled for August 18th in Spink County. Travel expenses also approved for Jamie Broksieck Superintendent Certification class in Pierre August 11th and for Emergency Manager Sheila Monnier to attend EM 103 class August 24th in Pierre. All voted yes and motion carried.

Discussion was held on the ARP (American Rescue Plan) federal funds that were received by the County. Auditor Korth has opened a separate money market account for easier tracking of the funds as well as the interest. A preliminary report to the federal government is required by Aug. 31, 2021. At present time, federal guidelines restrict the use of these funds and Deuel County is unable to apply them to needs of the County. Federal guidelines were distributed to the Board.

15) Kreutner moved, seconded by Jaeger to allow Nate Tjaden use of the 4-H Fairgrounds for an auction and surplus auction for the County on Saturday, September 25, 2021. All voted yes and motion carried.

APPROVAL OF WARRANTS:

16) Kreutner moved, seconded by Homan to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. *Warrants To:* A&B Business Solutions 121.35 Supplies, A-Ox Welding Supply Company In 49.04 Rental, Appera 353.46 Rental, At&T Mobility 200.20 Utilities, Auto Value Parts Store 10.99 Supplies, Avera Occupational Medicine-Mi 235.50 Pro Service, Banner Associates Inc 14570.00 Pro Service, Bjerke Sanitation 230.00 Utilities, Bowes Construction Inc 18332.86 Supplies, Lisa Brandt 57.56 Judge/Travel, Jacob Brandt 50.00 Judge Fee, Buffalo Ridge Concrete, Inc 2375.00 Supplies, Butler Machinery Co 145.38 Repair/Supplies, Credit Collections Bureau 69.70 Liens, Central Square Technologies LI 2925.41 Pro Service, Clear Lake Building Center 13.46 Supplies, Clear Lake Courier 675.48 Publishing, Codington County Auditor 1275.00 Prisoner Care, Cole's Petroleum Products, Inc 15957.72 Supplies, Cowboy Country Stores 39.19 Supplies, Dakota Portable Toilets, Inc 225.00 Rental, Dakotabilities 360.00 Support, Deuel County Farmers Union Oil 258.08 Repair/Supplies, Deuel County Motor Supply Inc 310.34 Repair/Supplies, Deuel County Treasurer 117.81 Delinq Taxes, Deuel Area Development Inc 3750.00 Support, Eastside Equipment 245.99 Repair, Ecolab Pest Elimination Div 54.00 Pro Service, First Bank & Trust 2068.12 Credit Card, First Dist. Assoc Local Gov't 6400.00 Pro Service, Fisher Sand And Gravel Co 43273.76 Supplies, Flat Rate, Inc 35386.16 Contractwork, Fritz Chevrolet Inc 674.14 Repair/Supplies, Galls, Llc 220.25 Supplies, Goodwin Township 319.50 Gopher Bounty, Government Forms And Supplies 316.30 Supplies, Grainger 206.32 Supplies, Gunderson & Evenson, Llp 393.00 Caa, Hillyard 360.36 Supplies, Human Service Agency 2864.25 Support, Inter-Lakes Comm Action Inc 1735.75 Support, Itc 2173.51 Utilities, Joshua Johnson 29.40 Travel, Kibble Equipment Llc 111.42 Supplies, Sara Koepke 83.60 Judge/Travel, Blue Tarp Financial, Inc 71.84 Supplies, Maynards 73.95 Supplies, Mcleod's 159.13 Supplies, Microfilm Imaging Systems 90.00 Rental, Multi Business Solutions Inc 1500.00 Pro Service, Newman Signs, Inc 722.38 Supplies, Byron Nogelmeier 175.00 24/7,

Northwestern Energy 132.57 Utilities, Office Peeps Inc 2165.46 Supplies/Minor Equip, Ottertail Power Co 98.21 Utilities, Pests B Dead Llc 175.00 Pro Service, Heath Peterson 49.00 Overpayment, Pheasantland Industries 155.67 Supplies, Prairie Lakes Healthcare Sys 170.00 Pro Service, Cindy Anderson 7.00 Supplies, Tessa Rolfsmeier 100.40 Judge/Travel, Joe Rowe 250.00 Judge Fee, Running's Supply Inc 210.29 Supplies, Sanford Health 73.00 Pro Service, Sanford Health Plan 30.00 Flex, Sanford Clinic 2929.77 Dcmh, Sd Dept. Of Labor & Regulation 840.92 Unemployment, Sd Dept Of Transportation 873.12 Pro Service, Sd Dept Of Transportation 2557.93 Supplies, Sd Dept Of Public Safety 2730.00 Rental, State Of Sd 400.00 Pro Service, Sioux Valley Co-Op 151.05 Supplies, Timothy P Begalka 341.79 Supplies, Stan Houston Equipment Co, Inc 8.79 Repair/Supplies, Truenorth Steel Inc 422.28 Supplies, Brian Tvedt 1000.00 Pro Service, Tyler 449.00 Pro Service, Ultra-Connecting Point 1717.00 Supplies/Pro Service, Van Diest Supply Company 7254.00 Supplies, Susan Vanderwal 83.60 Judge/Travel, Watertown Bobcat 12.17 Repair, Aaron Wipf 500.00 Insurance Deductible Met *Payroll*: Commissioners 9172.84, Election 130.29, Auditor Office 15078.89, Treasurer Office 9116.56, State's Atty Office 7803.76, Gen Building 5656.02, Dir of Equal Office 13877.32, Reg of Deeds Office 7813.03, VSO 1289.55, GIS 652.71, Sheriff's Dept 32914.35, County Assist 397.36, 4-H Service Center 78.49, Extension 3065.09, Weed 5877.01, Zoning 7242.92, Hwy Dept 60144.67, Emerg Mngmt 3860.67, DNB National Bank 13.08 Payroll Proc.

Public Comments

None at this meeting.

17) Jaeger moved, seconded by Rhody to adjourn. All voted yes and motion carried. Meeting adjourned.

Mary J Korth, County Auditor

Gary DeJong, Chairman

Published One Time at the Approximate Cost of _____.